DIVISION OF MEDICAL QUALITY ASSURANCE BOARD OF PHARMACY 4052 BALD CYPRESS WAY, BIN #C-04 TALLAHASSEE, FLORIDA 32399-3254 (850) 245-4292



PHARMACIST EXAMINATION APPLICATION FOR FOREIGN GRADUATES AND INSTRUCTIONS

July 2016

General Information

Requirements for Florida Pharmacist Examination for Foreign Graduates

In order to be licensed in the State of Florida, you must apply to the Florida Board of Pharmacy (the board), and have passing scores on the North American Pharmacist Licensure Examination™ (NAPLEX®) and the Multistate Pharmacy Jurisprudence Examination® (MPJE®) (also referred to as the "Florida law exam"). Both parts of the exam are computerized and can be taken in your state. Exams are offered everyday of the year with the exception of holidays and Sundays. Please refer to the NAPLEX®/MPJE® Registration Bulletin for testing locations in your state. The NAPLEX®/MPJE® Registration Bulletin is available on the National Association of Boards of Pharmacy's (NABP®) website at www.nabp.net.

The board is a participant in the NAPLEX® Score Transfer Program. If you elect to transfer your NAPLEX® score to Florida, the score is good for three (3) years from the date you took the examination and you will have to fulfill all other requirements for licensure in Florida which includes passing the MPJE®. Please review the requirements for the NAPLEX® Score Transfer Program in the NAPLEX®/MPJE® Registration Bulletin.

*If you passed the NAPLEX® examination, please visit our website at www.floridaspharmacy.gov/licensing and review the requirements for licensure by endorsement for foreign graduates to see if you qualify by this method. If you would like to apply by endorsement, please visit our website at www.floridaspharmacy.gov/lresources to download an endorsement application.

Foreign graduate applicants (graduates of non-Accreditation Council of Pharmacy Education (ACPE) accredited programs) must meet the following requirements to be deemed eligible to sit for the Florida Pharmacist Examination:

- 1) Meet the qualifications for licensure in Section 465.007(1)(b) and (c), F.S:
 - a. Submit satisfactory proof that the applicant is not less than 18 years of age.
 - b. Submit evidence that the applicant is a graduate of a 4-year undergraduate pharmacy program of a school or college of pharmacy located outside the United States.
 - c. Has obtained passing scores on the Test of English as a Foreign Language (TOEFL) and the Test of Spoken English (TSE), or the TOEFL iBT.

Passing Scores:

TOEFL:

213 (computer based test)

550 (paper and pencil test)

TOEFL iBT:

Listening – 18

Reading – 21

Speaking – 26

TSE:

Writing - 24

- d. Has completed 2080 internship hours in a program that has been approved by the board. Pursuant to Section 465.007(1)(b)2, F.S., a minimum of 500 hours of the 2080 hour requirement must be completed in a supervised work activity program in the State of Florida under the supervision of a pharmacist licensed by the State of Florida.)
- e. Has obtained a passing score on the Foreign Pharmacy Graduate Equivalency Examination (FPGEE®). To obtain information about this examination, please contact the Foreign Pharmacy Graduate Equivalency Commission (FPGEC®) at 1600 Feehanville Drive, Mount Prospect, IL 60056, or call (847) 391-4406.

Application Processing

Please read all application instructions before completing your application.

ALL REQUIREMENTS FOR LICENSURE MUST BE MET WITHIN ONE (1) YEAR OF THE RECEIPT OF YOUR APPLICATION OR THE APPLICATION WILL EXPIRE AND YOU WILL HAVE TO REAPPLY.

Following receipt of the application and fees the board office will acknowledge the receipt of your application and notify you of any missing documentation or information. You can follow the progress of your application through our website at

http://ww2.doh.state.fl.us/mqaservices/login.asp once we have issued you a username and password. Once your application is complete and you have registered for the NAPLEX® and MPJE® as required, you should receive an Authorization to Test (ATT) from NABP® within 7 days via email. Please make sure the email address you use when registering for the exam(s) is valid. The board office must be notified in writing of anything which changes or affects a response given in your application (e.g., change of name, address, telephone number, arrests or convictions, licensure status or disciplinary action in another state, or an incorrect answer to a question). If you move, you must notify the board, as state mail is not forwarded. Please download a copy of the laws and rules from the board website at http://www.floridaspharmacy.gov/resources for study purposes.

Grade Reports

Your examination results will be available online at http://flhealthsource.com, in the "Provider Services" section under "Check Exam Results" within 7-10 days of your test date. You will need the last 4 digits of your social security number and your date of birth in order to access your scores online. Please do not telephone the board office for the results of your examination; we cannot give your results over the phone for any reason.

Board Licensure Procedure

Once you have passed the exam(s), submitted <u>all required documents</u>, and met all licensure requirements, you will receive the license in approximately seven (7) days. You may lookup your license number on our website at http://flhealthsource.com under "Verify a License." You may begin practicing pharmacy on your licensure date.

Withdrawals

If you are unable to continue with the licensure process and wish to withdraw your application, you may submit a written request to the board office requesting a refund of the \$195.00 initial licensure/unlicensed activity fee. The request must be received prior to the board's granting of licensure. The board reserves the right to deny your withdrawal request.

Special Testing Assistance

All testing accommodation requests will be evaluated by the National Association of Boards of Pharmacy (NABP). Please visit http://www.nabp.net/programs/examination/naplex/testing-accommodations for information regarding testing accommodations.

Please note, if the board has questions or concerns about the information contained in your application, you may be required to appear before the board prior to the granting of licensure.

IMPORTANT NOTICE:

Effective July 1, 2012, section 456.0635, Florida Statutes, provides that health care boards or the department **shall refuse** to issue a license, certificate or registration and **shall refuse** to admit a candidate for examination if the applicant:

1. Has been convicted of, or entered a plea of guilty or nolo contendere to, regardless of adjudication, a felony under Chapter 409, F.S., (relating to social and economic assistance), Chapter 817, F.S., (relating to fraudulent practices), Chapter 893, F.S., (relating to drug abuse prevention and control) or a similar felony offense(s) in another state or jurisdiction unless the candidate or applicant has successfully completed a drug court program for that felony and provides proof that the plea has been withdrawn or the charges have been dismissed.

Any such conviction or plea shall exclude the applicant or candidate from licensure, examination, certification, or registration, unless the sentence and any subsequent period of probation for such conviction or plea ended:

- For the felonies of the first or second degree, more than 15 years from the date of the plea, sentence and completion of any subsequent probation;
- For the felonies of the third degree, more than 10 years from the date of the plea, sentence and completion of any subsequent probation;
- For the felonies of the third degree under section 893.13(6)(a), F.S., more than five years from the date of the plea, sentence and completion of any subsequent probation;
- 2. Has been convicted of, or entered a plea of guilty or nolo contendere to, regardless of adjudication, a felony under 21 U.S.C. ss. 801-970 (relating to controlled substances) or 42 U.S.C. ss. 1395-1396 (relating to public health, welfare, Medicare and Medicaid issues), unless the sentence and any subsequent period of probation for such conviction or pleas ended more than 15 years prior to the date of the application;
- 3. Has been terminated for cause from the Florida Medicaid program pursuant to section 409.913, F.S., unless the candidate or applicant has been in good standing with the Florida Medicaid program for the most recent five years;
- 4. Has been terminated for cause, pursuant to the appeals procedures established by the state or Federal Government, from any other state Medicaid program, unless the candidate or applicant has been in good standing with a state Medicaid program for the most recent five years and the termination occurred at least 20 years before the date of the application;
- 5. Is currently listed on the United States Department of Health and Human Services Office of Inspector General's List of Excluded Individuals and Entities.

REQUIREMENTS FOR FOREIGN GRADUATE PHARMACIST LICENSURE BY EXAMINATION

Please submit the following to the Florida Board of Pharmacy: P.O. Box 6320, Tallahassee, FL 32314-6320

ITEM #1 – Social Security Form: Under the Federal Privacy Act, disclosure of Social Security Numbers is voluntary unless specifically required by federal statute. In this instance, Social Security Numbers are mandatory pursuant to Title 42 United States Code, Sections 653 and 654; and Sections 456.013(12), 409.2577, and 409.2598, Florida Statutes (F.S.). Social Security Numbers are used to allow efficient screening of applicants and licensees by a Title IV-D child support agency to assure compliance with child support obligations. Social Security Numbers must also be recorded on all professional and occupational license applications and will be used for licensee identification pursuant to the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (Welfare Reform Act), 104 Pub. L. 193, Section 317. Please attach to Item #2 (Pharmacist Examination Application for Foreign Graduates).

ITEM #2 – Pharmacist Examination Application for Foreign Graduates: All candidates must complete this application. If you answer "yes" to any question in 18-28b on the application, please submit official court copies of any supporting documents for the board to review. Supporting documents relative to criminal history consist of:

- Official court documents relative to your criminal record, showing the dates and circumstances surrounding your arrest/conviction,
- Section of the law violated,
- Disposition of the case.

Supporting documents relative to disciplinary history consist of:

• Copies of documents relative to any disciplinary action taken against any license. The documents must come directly from the agency that took the action.

Applicants who have listed offenses on the application must submit a letter in their own words describing the circumstances of the offense and a thorough description of the rehabilitative changes in your lifestyle since the time of the offense or disciplinary action which would enable you to avoid future occurrences. All sections must be completed in full. If an item is not applicable, indicate with N/A. Failure to submit a complete application will result in a processing delay. If you provide false information, the board <u>may</u> deny your application for licensure. Please attach a check payable to THE FLORIDA DEPARTMENT OF HEALTH in the amount of \$295.00.

Please submit the following to the Florida Board of Pharmacy: 4052 Bald Cypress Way, Bin C-04, Tallahassee, FL 32399-3254

ITEM #3 – Internship or Work Experience Form (Form B)

Foreign Graduate licensure by examination applicants must complete 2080 internship hours, 500 of which must be completed in Florida. 1580 hours must be documented on the Internship or Work Experience Form (Form B), and the 500 hours completed in Florida must be documented on page 22 of the Foreign Graduate Work Activity Manual.

ITEM #4 – Licensure Verification Form: If you have been licensed in any other state, then you must submit a written verification of the current status of your license. Online verifications are acceptable if they are current and show disciplinary history status. If an online verification is not submitted with your application, then each state board where you hold a license must submit a written verification of the current status of your license. It is the applicant's responsibility to contact each state in which they have held or currently hold a license to request licensure verification. The verification should be received directly from the state board of pharmacy. The state board of pharmacy does not have to use the form included in this packet, they may submit their own. This information is required even if you are no longer licensed in the state.

APPLICATION CHECKLIST

Keep a copy of the completed application for your records.

It is recommended that you use the following checklist to help ensure that your application is complete. Failure to attach any required document, or to have required documentation sent to the board, will result in an incomplete application. **Final approval cannot be granted until the application is complete**. Faxed applications will not be accepted.

 Social Security Form (Item #1) – (Attach to Item #2)
 Pharmacist Examination Application for Foreign Graduates (Item #2)
 Check made payable to the FLORIDA DEPARTMENT OF HEALTH in the amount of \$295.00 attached.
 Copy of Passing Test Scores
 FPGEE®
 TOEFL AND TSE; OR TOEFL iBT
 Internship or Work Experience Form (Form B - Item #3) – a separate form must be completed by each employer.
 Licensure Verification Form (Item #4) – An online verification or a form completed by the board office must be completed for each U.S. jurisdiction in which you are licensed or have held a license.
 NAPLEX®/ MPJE® (law exam) Registration - You may go online to NABP®'s website at www.nabp.net to register and pay for the exams.
Foreign Graduate Activity Manual - The assignments and Certification of Completion (page 22) of the manual must be sent with your application if you have not already mailed this information to the board office. You will not be approved for the examination until all work assignments have been received and approved by the Board.
 Criminal History: "Yes" responses to questions in this section require the following documentation:
Final Dispositions/Arrest Records: The applicant must obtain and submit arrest and final disposition records for all offenses listed from the Clerk of the Court in the arresting jurisdiction. If the records are not available, you must have a letter on court letterhead sent from the Clerk of the Court attesting to their unavailability.
Self-Report: Applicants who have listed offenses on the application must submit a letter in your own words describing the circumstances of the offense.

 Health History: "Yes" responses to questions in this section require the following:
Supporting documentation must include a letter from the applicant explaining the medical condition(s) or occurrence(s) and current status; letter(s) from licensed professional summarizing diagnosis, treatment and prognosis; or any other official documentation as it relates to any "yes" answer. Documentation should be current within the last year.



P.O. Box 6320 • Tallahassee, FL 32314-6320 Phone: (850) 245-4292

www.floridaspharmacy.gov

CONFIDENTIAL AND EXEMPT FROM PUBLIC RECORDS DISCLOSURE

Name: _	Last	First	Middle
Social S	ecurity Number:		

This page is exempt from public records disclosure. The Department of Health is required and authorized to collect Social Security Numbers relating to applications for professional licensure pursuant to Title 42 USCS § 666 (a)(13). For all professions regulated under chapter 456, Florida Statutes, the collection of Social Security Numbers is required by section 456.013 (1)(a), Florida Statutes.



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ITEM #2 – PHARMACIST EXAMINATION APPLICATION FOR FOREIGN GRADUATES FEE: \$295.00 (1012)

Please print or type legibly.

1. Biographical Data	1 1000	e print or type	iogibiy.			
Last Name Middle Name						
Last Name		1 11 3 1 1	INAITIE		Wildale	i Naiii C
Street Address (ML – Mailing	Address)		City		State	Zip
Work Address (PL - Practice	Location)		City		State	Zip
,	•					•
Home Phone Number	- Di	ısiness Phone	Number		Date of Bi	irth
Home Filone Number	Б	ISINGSS FITOITE	Number		Date of B	11 (11
CORRESPONDENCE VIA E-M contact you with information regard you do not want your e-mail address entity. Instead, contact this office by	ing your applications released in response	on via e-mail. Und onse to a public re	er Florida law	, e-mail a		blic records. If
E-mail Address						
2. Equal Opportunity Data – We are required to ask that you furnish the following information as part of your voluntary compliance with Section 2, Uniform Guidelines on Employee Selection Procedure (1978) 43FR38295 (August 25, 1978). The information is gathered for statistical and reporting purposes only and						
does not in any way affect your SEX: ☐ Male ☐ Female	carididacy for in	censure.				
RACE: Caucasian Blac	k ⊟Hispanic	□ Asian □	Native Ame	erican	☐ Other	
3. Have you ever changed your name through marriage or through action of a court or have you ever been known by any other name? If yes, list name(s) and date(s) of the change(s) below. Use a separate sheet, if necessary.						
Yes No	D					
Name		Date				
4. Name of University, College or School of Pharmacy attended						
5. Date of graduation	6. Type of d	egree earned	7. Coun	try in w	hich degree v	was received

score to Flo	anning to transfer your orida? If yes, please ate of transfer.			u transfer your NAPLEX® s e past three (3) years?	score to Florida
Yes No	Date of transfer:		Yes No	Date of exam: _	
_	ever applied to take th camination? If yes, please		Graduate	you ever been licensed intern in Florida? (If no or the exam)	
Yes	Date:		Yes	No	
No				ense Number:	
Date you took a	wer the following question and passed the Test of English Date	sh as a Fore	eign Langua	age (TOEFL) or TOEFL iBT?)
C		Score			
	k and passed the Foreign Ph Date		aduate Equi	ivalency Examination (FPGE	EE)?
13. Date you c	ompleted your 500 intern h		State of F	lorida.	
Date:					
_	be willing to provide heal ance teams during times o		_		p staff disaster
Yes	No				
	perience earned as an in rm - Form B (Item #3) for e				
Dates	Employer	Location		Intern or pharmacy experience	Total hours
	ite(s) in which you have h				
if necessary.					
State	Licen	se Number		Date Issued	
17. Special testing accommodations – Please indicate if you require special testing accommodations due to a disability, or if you have a religious conflict with the scheduled examination date. All testing accommodation requests candidates will be evaluated by National Association of Boards of Pharmacy (NABP). Please visit http://www.nabp.net/programs/examination/naplex/testing-accommodations for information regarding testing accommodations.					
Yes	No				
18. Have you ever been convicted of, or entered a plea of guilty, nolo contendere, or no contest, to a crime in any jurisdiction other than a minor traffic offense? (You must include all misdemeanors and felonies, even if adjudication was withheld by the court, so that you would not have a record of conviction. Driving under the influence or driving while impaired is <u>NOT</u> a minor traffic offense for the purposes of this question.)					
Yes	No	_			

CONFIDENTIAL AND EXEMPT FROM PUBLIC RECORDS DISCLOSURE

19. In the last five (5) years, have you been enrolled in, required to enter into, or participated in any drug or alcohol recovery program or impaired practitioner program for treatment of drug or alcohol abuse that occurred within the past five years?
Yes No
20. In the last five (5) years, have you been admitted or referred to a hospital, facility or impaired practitioner program for treatment of a diagnosed mental disorder or impairment?
Yes No
21. In the last five (5) years, were you admitted or directed into a program for the treatment of a diagnosed substance-related (alcohol/drug) disorder or, if you were previously in such a program, did you suffer a relapse within the last five (5) years?
Yes No

22. Has disciplinary action ever been taken against your pharmacist or any other professional license in this state or any other state?
Yes No
23. Have you ever surrendered your pharmacist or any other professional license in another jurisdiction when disciplinary action was pending?
Yes No
24. Are you presently being investigated or is any disciplinary action pending against you?
Yes No
25. Have you been convicted of, or entered a plea of guilty or nolo contendere to, regardless of adjudication, a felony under Chapter 409, F.S. (relating to social and economic assistance), Chapter 817, F.S. (relating to fraudulent practices), Chapter 893, F.S. (relating to drug abuse prevention and control) or a similar felony offense(s) in another state or jurisdiction? (If no, do not answer 25 a-d.)
Yes No
25a. If "yes" to 25, for the felonies of the first or second degree, has it been more than 15 years from the date of the plea, sentence and completion of any subsequent probation?
Yes No
25b. If "yes" to 25, for the felonies of the third degree, has it been more than 10 years from the date of the plea, sentence and completion of any subsequent probation? (This question does not apply to felonies of the third degree under Section 893.13(6) (a), Florida Statutes).
Yes No
25c. If "yes" to 24, for the felonies of the third degree under Section 893.13(6)(a), Florida Statutes, has it been more than 5 years from the date of the plea, sentence and completion of any subsequent probation?
Yes No
25d. If "yes" to 24, have you successfully completed a drug court program that resulted in the plea for the felony offense being withdrawn or the charges dismissed? (If "yes", please provide supporting documentation).
Yes No
26. Have you been convicted of, or entered a plea of guilty or nolo contendere to, regardless of adjudication, a felony under 21 U.S.C. ss. 801-970 (relating to controlled substances) or 42 U.S.C. ss. 1395-1396 (relating to public health, welfare, Medicare and Medicaid issues)?
Yes No
26a. If "yes" to 26, has it been more than 15 years before the date of application since the sentence and any subsequent period of probation for such conviction or plea ended?
Yes No
27. Have you ever been terminated for cause from the Florida Medicaid Program pursuant to Section 409.913, Florida Statutes? (If no, do not answer 27a.)
Yes No

27a. If you have been terminated but reinstated, have you been in good standing with the Florida Medicaid Program for the most recent five years? Yes No	
28. Have you ever been terminated for cause, pursuant to the appeals procedures established by the state or federal government, from any other state Medicaid program? (If no, do not answer 28a and 28b.) Yes No 28a. Have you been in good standing with a state Medicaid program for the most recent five years? Yes No 28b. Did the termination occur at least 20 years prior to the date of this application? Yes No All of the above questions must be answered or your application will be returned for completion. If you answer "yes" to any questions in 18-28b, explain on a separate sheet providing accurate details, and submit an official copy of the order of the court or state board of pharmacy, supporting documents or all if applicable. Section 456.013(1)(a), F.S., requires that applicants supplement their applications as needed to reflect any material change in any circumstances or changes stated in the application which takes place between the initial illing of the application and the final grant or denial of the license and which might affect the decision of the department. The statements contained in this application are true, complete and correct and I agree that said statements when the basis of my application and I do authorize the Florida Board of Pharmacy to make any shrvestigations they deem appropriate and to secure any additional information concerning me. I further authorize them to furnish any information they may have or have in the future concerning me to any person, corporation, nestitution, association, board or any municipal, county, state, or federal government agencies or units, and that understand according to the Florida Board of Pharmacy statutes, a pharmacist's license may be revoked or suspended for presenting any false, fraudulent, or forged statement, certificate, diploma, or other item, in	
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NOTE: Please check to be sure that you have answered all of the questions above.

Date

Applicant Signature



4052 Bald Cypress Way, Bin C-04 • Tallahassee, FL 32399-3254 Phone: (850) 245-4292 • www.floridaspharmacy.gov

ITEM #3 - INTERNSHIP OR WORK EXPERIENCE FORM (FORM B)

Please print or type legibly.

1. Biographical information					
Applicant Name	Intern/Phar	mber	Phone Number		
Street Address		City		State	Zip
Oli Cot Addi Coo		Ony		Otato	p
2. Have you submitted an application date.	on for the Florida	a Pharmacist Exam	ination? If	yes, pleas	se indicate
Yes No	Date				
I HEREBY APPLY FOR INTERNSHI THE SUPERVISION OF:	P OR WORK EX	PERIENCE CREDI	T AS OUTL	INED BEL	OW UNDER
3. Pharmacy Information					
Supervising Pharmacist's Name			License No	umber	
Pharmacy Name			Permit Nu	mber	
Street Address		City		State	Zip
Phone Number	4. Dates Of Exp	erience			
	•		1 1		
	From://_		_//_		
5. Average number of hours per we	ek	6. Total hours of	experience		
(No more than 50 hours per week if	vou are a stude	ent and no more that	an 60 after o	raduatio	n is allowed)
	you allo a olaac			<u>j</u>	
Applicant's Signature Date					
This report is a correct statement of named pharmacy and are available fo				e records	of the above
Preceptor/Supervisor's Signature		Date			

NOTE: Please check to be sure that you have answered all of the questions above.

PLEASE RETURN THIS FORM TO THE BOARD OFFICE:

FLORIDA BOARD OF PHARMACY 4052 BALD CYPRESS WAY BIN #C-04 TALLAHASSEE, FL 32399-3254



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ITEM #4 - LICENSURE VERIFICATION FORM

To be completed by applicant licens 1. Biographical Information	ed as registered	pharmacist. Pleas	se print o	or type legi 	bly.
Applicant Name		Date Of Birth		Social Security Number	
Street Address	C	City	,	State	Zip
2. License Number		3. Date Issued			
To be completed by state board off The individual listed above has applie further consideration is given to this information requested below. (Upon of	d for licensure in application, we	would appreciate	your ass	sistance in	completing the
4. Licensure verification provided by	y state of:	5. Applicant's Na	me		
-					
6. Type of license issued	7. Date L	icense Issued		8. License	Number
9. Current status of license					
Active In-activ	e Ot	her (explain)			
10. License Obtained By					
Examination Recipro	city/Endorsement				
11. Has applicant been found guilty	of any violation	s for which discipl	inary ac	tion was ta	ken?
Yes No					
Note: if disciplinary action has been to documentation regarding this action.	ken against this l	icensee, please pro	ide this	office with a	ny
Print name		Signature			
Title		Date			
PLEASE RETURN THIS FORM TO T	HE BOARD OFF	ICE:			
	FLORIDA BOARI 1052 BALD CYPF	O OF PHARMACY RESS WAY		(BO	ARD SEAL)

FLORIDA BOARD OF PHARMACY 4052 BALD CYPRESS WAY BIN #C-04 TALLAHASSEE, FL 32399-3254